

# Hinchingbrooke

## HOUSE & PERFORMING ARTS CENTRE

### Christmas at Hinchingbrooke House

Hinchingbrooke House is a Tudor Country House built around an early 13<sup>th</sup> Century Nunnery. The spectacular setting of Hinchingbrooke House provides a unique location for Christmas Parties and can be hired as an exclusive venue. Access to the House is gained via a Medieval Gateway and Apostles' Green, immediately capturing the charm of this ancestral home of the Cromwells and the Earls of Sandwich.

The ground floor and grounds are reserved exclusively for all parties from 18.00-00.00. With so many beautiful rooms to choose from, you can plan your Christmas Party exactly how you would like it to be with separate rooms for dining and evening entertainment. Please note that hirers must organise their own entertainment independently.

Our Head Chef has created a delightful three-course menu for your Christmas Party and a choice of finger buffet menus to suit your requirements. We will of course be happy to discuss any dietary requirements that you may have.

#### Hire Fee

Saturdays £1,100.00

Fridays £900.00

Mondays-Thursdays £500.00

#### Minimum Numbers

Minimum of 80 people for a three course, sit down meal

Minimum of 100 people for a buffet

We pride ourselves on offering a personal and flexible approach, allowing each event to have its own individuality and would be happy to discuss your specific requirements. If you wish to arrange a viewing of Hinchingbrooke House, please do not hesitate to contact the Lettings Office on 01480 375678 or email [hle@hinchbk.cambs.sch.uk](mailto:hle@hinchbk.cambs.sch.uk).

We look forward to hearing from you.

Kind regards,

Hospitality Department

[www.hhpac.co.uk](http://www.hhpac.co.uk)



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### Reception Drinks

You may wish to offer your guests a reception drink on arrival. You may choose from any of the following, allowing for one or two drinks per person.

Champagne	£6.50 per glass
Sparkling Wine	£4.00 per glass
Bucks Fizz	£4.00 per glass
Pimms	£4.00 per glass
Fruit Punch	£4.00 per glass
Mulled Wine	£4.00 per glass
Orange Juice	£1.50 per glass
Non-alcoholic Fruit Punch	£2.00 per glass

### Canapés

Dependent on timings, you may wish to have canapés served with your reception drinks. Please select a maximum of three options from the selection below:

Mediterranean vegetable bruschetta

Smoked salmon & cream cheese crostini

Chicken skewers with satay dip

Crispy coated brie wedges with redcurrant sauce

Filo wrapped tiger prawns with sweet chilli dip

Mini duck and hoisin spring rolls

**3 pre-dinner canapés @ £5.95 per person**



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### Christmas Menu

**Cream of Wild Mushroom Soup**  
with fresh tarragon and parmesan crouton

**Chicken Liver Parfait**  
with red onion marmalade and toasted brioche

**Deep Fried Camembert**  
served with brown bread, salad garnish and cranberry and port sauce

**Scottish Smoked Salmon**  
with granary bread, horseradish sauce and watercress

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**Roast Turkey**  
served with traditional accompaniments

**Beef Montagu**  
tender chunks of braised beef in a rich red wine, mushroom and shallot sauce

**Oven Roasted Fillet of Seabass**  
with tiger prawns and champagne cream

**Roasted Vegetable Filo Parcel**  
seasonal vegetables in a filo pastry parcel with a tomato and red pepper sauce

**All main courses served with a selection of fresh vegetables and roasted potatoes**

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**Plum Pudding**  
served with Brandy sauce

**White Chocolate & Raspberry Torte**  
drizzled with chocolate sauce

**Lemon & Lime Tart**  
with raspberry compote and mascarpone

**Cheese & Biscuits**  
selection of cheese served with crackers, celery and grapes

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**Cocktail Mince Pies**  
**Tea, Coffee & Mints**

**£37.50 per person**

**We can cater for a maximum number of 110 guests for a sit-down meal.**

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## Finger Buffet Menus

### Standard

#### **Cold**

- Assorted bridge rolls (1pp)
- Homemade vegetable quiche bites (2pp)
- Stone-baked mini pizza selection (2pp)
- Selection of cheese and biscuits
- Tiger tail prawns with marie rose dip (3pp)
- Profiteroles with chocolate dipping sauce (2pp)

#### **Hot**

- Chilli and ginger chicken strips (2pp)
- Potato wedges and dip (2pp)
- Mini duck and hoisin spring rolls (2pp)

Christmas Cracker

**£23.50 per person**

### Luxury

#### **Cold**

- Topped ciabatta selection (1pp)
- Lincolnshire cocktail sausages (2pp)
- Tiger tail prawns with marie rose dip (3pp)
- Fresh crudité vegetables with dips (2pp)
- Cocktail chicken satay (2pp)
- Cocktail patisserie (2pp)

#### **Hot**

- Mixed vegetable spring roll with sweet and sour sauce (2pp)
- Chilli & ginger chicken strips (2pp)
- Mini duck and hoisin spring rolls (2pp)
- Breaded butterfly prawns with chilli sauce (2pp)
- Roasted chicken wings with tomato dip (1pp)
- Mini Yorkshire pudding with beef and horseradish (1pp)

Christmas Cracker

**£28.50 per person**

**We can cater for a maximum number of 250 guests for a finger buffet.**

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### Wine List

#### House Wine

Cuvee - Badet Clement - Blanc	£15.00
Cuvee - Badet Clement - Rouge	£15.00

#### White Wine

Opal Ridge Semillon Chardonnay (Australian)	£15.50
Tierra Antica Sauvignon Blanc (Chilean)	£16.00
Pinot Grigio delle Venezie IGT (Italian)	£16.00
Foundstone Unoaked Chardonnay (Australian)	£16.00
Tuatara Bay Sauvignon Blanc (New Zealand)	£17.50

#### Rose Wine

Pinot Grigio delle Venerie IGT Blush (Italian)	£16.00
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#### Red Wine

Opal Ridge Shiraz (Australian)	£15.50
Tierra Antica Cabernet Sauvignon (Chilean)	£16.00
Valpolicella DOX (Italian)	£17.50
Echeveria Merlot (Chilean)	£17.00

#### House Champagne

Moutard Cuvee Brut Prestige	£35.50
Moutard Prestige Rose	£35.50

#### Champagne

Mumm, Cordon Rouge	£40.00
Moet et Chandon, Brut Imperial	£48.00
Verve Clicqout, Yellow Label	£52.00

#### House Sparkling Wine

Saumur Cuvee Louis St Croix-Loire	£22.00
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#### Corkage

£6.00 per 75cl bottle of wine  
£7.00 per 75cl bottle of sparkling wine  
£8.00 per 75cl bottle of Champagne

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### **General Information**

- Bookings can be held provisionally for two weeks, after which a booking form must be completed and returned together with the hire fee within twenty eight days of receipt.
- At approximately three months before your event, a meeting with the Functions Manager will take place to discuss the details of your event including catering, rooms and timings.
- We require a minimum number of 80 guests for a three course sit down meal or a minimum number of 100 guests for a finger buffet.
- We require full numbers and full payment of estimated costs twenty one days before your event.
- In order to comply with the Food Safety Act 1990, Hinchingbrooke House must supply all food, therefore outside caterers are not permitted.
- Contact details of service providers are available. Please contact the Lettings Office for details.
- There is a designated smoking area available on the terrace.
- All property belonging to the client (i.e. flowers etc) must be removed from the venue at the end of the period of hire.
- Due to the nature of our business, we are unable to offer food tastings but are more than happy to discuss your menu in more detail and provide references if required.
- All prices in this pack are inclusive of VAT at the current rate and are valid until 31st March 2011.

# Hinchingbrooke HOUSE & PERFORMING ARTS CENTRE

## How to Find Hinchingbrooke House

### From the A1 North

Pass the first signpost for the A14 (**Landmark- Alconbury**). Exit the A1 at the next A14 junction (**Brampton Hut**). At the roundabout, turn left onto the A14 East. Take the next turning for **Brampton & Huntingdon Racecourse**. Turn right at the first mini roundabout back over the A14. Go straight over the next roundabout, follow signs for **Huntingdon Railway Station** and **Hinchingbrooke Hospital** on Brampton Road. Take the first left into Hinchingbrooke House car park.

### From the A1 South

Go straight across the roundabout at Buckden (**Landmark: Shell Garage**) and take the next exit signposted Brampton. Follow the road under the bridge and filter left onto Buckden Road. Pass **Brampton Park Golf Course** on your right and straight over the next mini roundabout (**RAF Brampton**). At the next roundabout turn right onto Brampton Road, follow signs for **Hinchingbrooke House & Hospital**.

### All

On your right you will pass **Brampton Mill Restaurant**. Take the next left after the big stone wall, following signs for the **Hospital**. The **Police Headquarters** will be on your right. Go straight on at the traffic lights and take the first turning into **Hinchingbrooke House**.

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### Summary of Terms & Conditions

- All bookings must be made through the Lettings Office, Hinchingbrooke House, Brampton Road, Huntingdon, CAMBS, PE29 3BN. Telephone number 01480 375678.
- A booking will not be confirmed until a booking form has been completed, signed and returned to the Lettings Office.
- Any cancellations should be made in writing to the Lettings Office.
- Hinchingbrooke reserves the right to require full hire payment (which will be determined by Hinchingbrooke) at the time of booking.
- Catering can only be provided by Hinchingbrooke Catering Services and for certain functions (i.e. Weddings, Dinners, Balls) a minimum spend may be stipulated.
- No intoxicating liquor or food shall be sold, supplied or brought on the premises, except under licence held by the Catering Manager.
- Hinchingbrooke House is governed by County Council Regulations. Cambridge County Council is a non-smoking authority.
- Smoking (except in designated area), naked flames, candles and fireworks are not permitted within the grounds of Hinchingbrooke House.
- The hirer is liable for any damage caused to the premises by themselves or their party. It is a necessity that you take out Third Party Public Liability Insurance to the sum of £5,000,000.

**FULL TERMS & CONDITIONS OF HIRE WILL BE SUPPLIED WITH A BOOKING FORM**

